



## General Application

**Thank you for applying for a position at Calvary Day School. Please follow the directions below carefully. Your application is complete when all forms are returned to the Head of School's Office, located in room E-1120. Only complete applications will be pursued.**

Download and complete the General Employment application. Be sure to use separate pages where indicated with an asterisk (\*).

**Personal Reference forms:** Give one copy to your pastor or deacon (whoever knows you best) and the other two forms to people who are qualified to speak to your spiritual experience and Christian service. These forms may be mailed, faxed, or sent by email to the **Head of School's Office**, located in room E-1120.

Fax, mail or email the entire application to:

Calvary Day School  
Attn: Brenda Lidbom  
**134 S. Peace Haven** Road  
Winston-Salem, NC 27104  
Phone: 336-765-5546  
Fax: 336-714-5577  
Email: [blidbom@calvaryday.school](mailto:blidbom@calvaryday.school)  
Website: [www.calvaryday.school](http://www.calvaryday.school)



**APPLICATION FOR EMPLOYMENT**

**CALVARY DAY SCHOOL**  
5000 Country Club Road  
Winston-Salem, North Carolina 27104

Date \_\_\_\_\_ Position Applied For: \_\_\_\_\_  
Expected Salary: \_\_\_\_\_  
Date available to begin work: \_\_\_\_\_

Name \_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Telephone Number (Home) \_\_\_\_\_ (Work) \_\_\_\_\_ (Cell) \_\_\_\_\_  
E-mail address \_\_\_\_\_

**EDUCATION**

College: \_\_\_\_\_ Location: \_\_\_\_\_ Highest Degree: \_\_\_\_\_ Years \_\_\_\_\_  
College: \_\_\_\_\_ Location: \_\_\_\_\_ Degree: \_\_\_\_\_ Years \_\_\_\_\_  
High School: \_\_\_\_\_ Location: \_\_\_\_\_ Diploma? \_\_\_\_\_ Years \_\_\_\_\_

**PREVIOUS EMPLOYMENT**

List **all** within the last 10 years.

Employer: \_\_\_\_\_ Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_  
Telephone Number: \_\_\_\_\_  
Position Attained: \_\_\_\_\_ Salary: \_\_\_\_\_ Starting Date \_\_\_\_\_ Ending Date \_\_\_\_\_  
Responsibilities: \_\_\_\_\_  
\_\_\_\_\_

## PREVIOUS EMPLOYMENT

List **all** within the last 10 years.

Employer: \_\_\_\_\_ Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Position Attained: \_\_\_\_\_ Salary: \_\_\_\_\_ Starting Date \_\_\_\_\_ Ending Date \_\_\_\_\_

Responsibilities: \_\_\_\_\_  
\_\_\_\_\_

Employer: \_\_\_\_\_ Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Position Attained: \_\_\_\_\_ Salary: \_\_\_\_\_ Starting Date \_\_\_\_\_ Ending Date \_\_\_\_\_

Responsibilities: \_\_\_\_\_  
\_\_\_\_\_

**Do you have a teaching license? \_\_\_\_\_ If so, please attach to this application.**

### **SPECIAL QUALIFICATIONS OR EXPERIENCE: (Training or Volunteer Service)**

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## CHURCH ACTIVITY

**On an attached sheet of paper, briefly describe your Christian testimony.**

When did you make your profession of faith in Christ? \_\_\_\_\_

What is your church affiliation? \_\_\_\_\_

When were you baptized? \_\_\_\_\_ Are you a member in good standing? \_\_\_\_\_

## REFERENCES

(List the three references that you will be sending reference forms in for you)

Name	Address	Phone Number(s)
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**APPLICANT'S CERTIFICATION AND AGREEMENT**

The information contained in this application is correct to the best of my knowledge. I authorize any references or churches listed in this application to give you any information (including opinions) that they may have regarding my character and fitness for work in this ministry area. In consideration of the receipt and evaluation of this application by Calvary Day School, I hereby release any individual, church, youth organization, charity, employer, reference, or any other person or organization, including record custodians, both collectively and individually, from any and all liability for damages of whatever kind or nature which may at any time result to me, my heirs, or family, on account of compliance or any attempts to comply, with this authorization. I waive any right that I may have to inspect any information provided about me by any person or organization identified by me in this application.

I further state that I have carefully read the foregoing release and know the contents thereof and I sign this release as my own free act. This is a legally binding agreement which I have read and understand. I understand that this is only an application for employment and that no employment contract is being offered at this time. I certify that I have carefully read and do understand the above statements.

\_\_\_\_\_  
**Applicant's Signature**

\_\_\_\_\_  
**Date**

**DECLARATION OF ETHICAL AND MORAL INTEGRITY**

As an applicant for employment at Calvary Day School I, \_\_\_\_\_ recognize, understand, and agree to live by the moral and ethical standards of the church and school. I further declare that with regard to my personal moral and ethical character and conduct as of this date, I am not, nor have I been in the past engaged in inappropriate conduct toward minors, nor do I have inclinations toward such conduct. (Inappropriate conduct includes the following: homosexuality, verbal, physical or sexual abuse as defined by Scripture and state law.) I do declare that the above statement is factual and true.

By affixing my signature, I declare that I meet the moral and ethical standards of Calvary Baptist Church and Calvary Day School.

If you are uncomfortable with answering any of the following four questions, you may request a private conference with the interviewer, or the Human Resources Coordinator to discuss these questions.

1. Have you ever been accused of child abuse? Yes\_\_\_\_\_ No\_\_\_\_\_
2. Were you ever subjected to abuse as a child? Yes\_\_\_\_\_ No\_\_\_\_\_
3. Is there anything in your past that could adversely affect your ability to work with children or youth?  
Yes\_\_\_\_\_ No\_\_\_\_\_
4. Is there anything in your past that could bring reproach upon the church and school if it became public knowledge? Yes\_\_\_\_\_ No\_\_\_\_\_

\_\_\_\_\_  
**Applicant's Signature**

\_\_\_\_\_  
**Date**

## CALVARY DAY SCHOOL STATEMENT OF FAITH

Calvary Day School affirms the Association of Christian Schools International (ACSI) Statement of Faith as a member school of ACSI. Calvary Day School states as its Statement of Faith that it adheres to the doctrinal position of Calvary Baptist Church of Winston-Salem, Inc., as outlined in the Baptist Faith and Message (2000). This document may be viewed at <http://www.sbc.net/bfm2000/bfm2000.asp>.

### ACSI Statement of Faith

1. We believe the Bible to be the inspired, the only infallible, authoritative, inerrant Word of God (2 Timothy 3:16, 2 Peter 1:21).
2. We believe there is one God, eternally existent in three persons-Father, Son, and Holy Spirit (Genesis 1:1, Matthew 28:19, John 10:30).
3. We believe in the deity of Christ (John 10:33), His virgin birth (Isaiah 7:14, Matthew 1:23, Luke 1:35), His sinless life (Hebrews 4: 15, 7:26), His miracles (John 2:11), His vicarious and atoning death (1 Corinthians 15:3, Ephesians 1:7, Hebrews 2:9), His Resurrection (John 11:25, 1 Corinthians 15:4), His Ascension to the right hand of God (Mark 16:19), His personal return in power and glory (Acts 1:11, Revelation 19:11).
4. We believe in the absolute necessity of regeneration by the Holy Spirit for salvation because of the exceeding sinfulness of human nature, and that men are justified on the single ground of faith in the shed blood of Christ, and that only by God's grace and through faith alone are we saved (John 3:16-19, 5:24; Romans 3:23, 5:8-9; Ephesians 2:8-10; Titus 3:5).
5. We believe in the resurrection of both the saved and the lost; they that are saved unto the resurrection of life, and they that are lost unto the resurrection of condemnation (John 5:28-29).
6. We believe in the spiritual unity of believers in our Lord Jesus Christ (Romans 8:9, 1 Corinthians 12:12-13, Galatians 3:26-28).
7. We believe in the present ministry of the Holy Spirit by whose indwelling the Christian is enabled to live a godly life (Romans 8:13-14; 1 Corinthians 3:16, 6:19-20; Ephesians 4:30, 5:18).
8. We believe that the term *marriage* has only one meaning: the uniting of one man and one woman in a single, exclusive union, as delineated in Scripture (Genesis 2:18-25). We believe that God intends sexual intimacy to occur only between a man and a woman who are married to each other (1 Corinthians 6:18, 7:2-5; Hebrews 13:4). We believe that God's command is that there be no sexual intimacy outside of or apart from marriage between a man and a woman.
9. We believe that God wonderfully foreordained and immutably created each person as either male or female in conformity with their biological sex. These two distinct yet complementary genders together reflect the image and nature of God (Genesis 1:26-27).

Calvary Day School states as its Statement of Faith that it adheres to the doctrinal position of Calvary Baptist Church of Winston-Salem, Inc., as outlined in the Baptist Faith and Message (2000). This document may be viewed at <http://www.sbc.net/bfm2000/bfm2000.asp>.

## CALVARY DAY SCHOOL LIFESTYLE STATEMENT

Calvary Day School is a religious, nonprofit organization representing Jesus Christ throughout the evangelical community worldwide. Calvary Day School requires its employees to be evangelical Christians who know the Lord Jesus Christ as personal Savior and live their lives as Christian role models both in and out of school (Romans 10:9-10; I Timothy 4:12; Luke 6:40). Employees will conduct themselves in a way that will not raise questions regarding their Christian testimonies. A Christian lifestyle should reflect the biblical perspective of integrity and appropriate personal and family relationships, business conduct, and moral behavior. An employee is expected to demonstrate a teachable spirit, an ability to share love for others, a willingness to live contentedly under authority, and a commitment to follow the Matthew 18 principle when an issue arises with fellow employees, constituents, or administration.

CDS expects employees to maintain a lifestyle based on biblical standards of moral conduct. Moral misconduct, which violates the bona fide occupational qualification for employees to be Christian role models, includes, but is not limited to, promiscuity, homosexual behavior and/or sexual orientation, bisexuality, polygamy, transgender identity, or any other violation of the unique roles of male and female, and such activities as the misuse of alcohol and use of illicit drugs and vulgar or profane language (Exodus 20:14; Leviticus 18:7-23; 20:10-21; Deuteronomy 5:18; Matthew 5:27-28; 15:19; Romans 1:21-27; I Corinthians 6:9-20; Titus 2:7-8; I Thessalonians 2:10; James 3: 17-18).

CDS believes that the term “marriage” has only one meaning: the uniting of one man and one woman in a single, exclusive covenant union, as delineated in Scripture (Genesis 2:18-25), and that God has commanded that no intimate sexual activity be engaged in outside of marriage between a man and a woman (Genesis 1:27-28; 2:21-24; Matthew 19:4-9; Mark 10:5-9; Ephesians 5:22-33).

To preserve Calvary Day School’s function and integrity its employees must be born-again Christians, living their lives as Christian role models (Romans 10:9-10; I Timothy 4:12), maintaining a lifestyle based on biblical standards of conduct. Failure to do so may result in a reprimand or, in some cases, dismissal from employment. It is the goal of Calvary Day School that each employee will have a lifestyle where “. . .He (Christ) might have the preeminence.” (Colossians 1:18)



## Personal Reference Form

\_\_\_\_\_ has applied for a position with our school and we seek your opinion on the applicant's character, personality, and ability to fill this position. The applicant has also agreed that we have the right to keep your reference confidential. Thank you for your help.

1. How long have you known the applicant? \_\_\_\_\_
2. In what capacity? (E.g. Pastor, Teacher, Friend) \_\_\_\_\_
3. Has this applicant demonstrated a commitment to Christian living? \_\_\_\_\_
4. Would this applicant be a good Christian role model for students? \_\_\_\_\_
5. List principal character and personality strengths \_\_\_\_\_
6. Are there character or personality weaknesses that diminish this applicant's effectiveness as a role model? \_\_\_\_\_
7. Do you consider this applicant a self-starter, willing to do extra tasks if needed? \_\_\_\_\_

**COMMENTS? (Please use the back of this paper)**

Your Name: \_\_\_\_\_

Your Address: \_\_\_\_\_ Phone: \_\_\_\_\_

**Please mail to:**  
**Calvary Day School**  
Attn: Brenda Lidbom  
134 S. Peace Haven Road  
Winston Salem, NC 27104  
Or fax to: 336-714-5577